Set up instructions:
1) Make sure the power switch on the speaker is off
2) Turn “Mic 1”, “Mic 2” and “Aux” volume knobs down all the way, and turn “Bass” and “Treble” knobs to 12 o’clock
3) Using the diagram above, connect mic, iPod and/or extra non-powered speaker
4) Plug speaker power cable into a wall outlet
5) Turn speaker power on
6) While someone is speaking into the mic, slowly raise the “Mic 1” volume knob
7) While the iPod is playing and its volume is set at 50%, slowly raise the “AUX” volume knob

Tips:
- To avoid feedback (screching sound), keep the mic positioned behind the speakers
- Always plug the speaker power into a wall socket...don’t use the speaker’s internal battery

For assistance, call Media & Technology Services at (617) 495-9460